AMA Release and Waiver Guidelines 2013 Season

I. Introduction

These guidelines provide basic information regarding release and waiver procedures for all AMA Sanctioned events. Coverage under the AMA event insurance plan is expressly contingent upon the operation of an effective system to obtain executed release and waiver forms from everyone who enters an AMA event area that is not otherwise open to the general public.

Implementing an effective release and waiver process is the cornerstone of your ability to obtain insurance coverage for AMA Sanctioned events. If you do not have an effective waiver and release system, coverage for a claim may be denied.

II. General—Who Must Complete a Release and Waiver?

Event attendees are divided into two categories for release and waiver purposes: 'Participants' and 'Spectators.'

- 'Participants' are those individuals who must execute a release and waiver for an event.
- 'Spectators' are those who have not signed a release and waiver form.

Anyone who enters a "restricted" or "hot" area (an area not open to the general public) is a 'Participant' and must either sign a release and waiver form, or demonstrate they have a valid AMA Annual Release and Waiver on file with the AMA (see Section VI). This includes pit crew, racers, racing officials, family, friends, media and any other person.

- 'Hot' areas may be defined by the event organizer/promoter but must include, at a MINIMUM, the actual competition (track) area and any "hot pit" areas immediately adjacent to the track

Promoters/Organizers are not required to obtain release and waivers for all persons entering a "non-spectator" event site. As mentioned above, only those persons entering a "restricted area" must absolutely be waivered. However, the Promoter/Organizer may still choose to require waiver execution for all persons entering the event site.

III. General Execution Procedures – All Release and Waiver Forms

Only AMA Release and Waiver Forms are authorized for use at AMA Sanctioned Events

- Use only original AMA Release and Waiver forms. Black and white photocopies are not permitted.
- All Release and Waiver forms must be witnessed on the applicable space on the form by an event official.
- Each Release and Waiver form must be completely and accurately filled out.
- Event dates and locations must be specified. If the Release and Waiver applies to a multi-day event, all dates must be annotated in the "event date(s)" portion of the form, e.g. 5/27-29/2013. This is critically important!

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IV. Adult Release and Waiver Completion

- Every form must be completely and accurately filled out with required information.
- Charter Name, Event Location, Sanction Number and Event Date(s) at the top (both sides).
- THIS IS CRITICAL! If the waiver applies to a multi-day event, all dates must be listed as the "event date(s)"; e.g. 5/27-29/2013.
- Neatly Printed Name and Signature of Participant (32 spaces each side).
- Witness Signature, City and State where Witnessed at the bottom (both sides).
- Unless notarized, all waivers must be witnessed at the event by the event staff administering the release procedures.
- Try to develop a regular group of "registrars" to handle process at all events.

V. Minor Release and Waiver Completion

- Minor riders, course workers and any other minor whose official capacity requires him/her to enter a "hot" area, MUST have a release and waiver that is signed by BOTH parent(s)/legal guardian(s).

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- Only parent(s) or LEGAL guardian(s) may sign the waiver...not friends, relatives, etc.
- Minor waiver forms may be provided to be executed by the parent(s)/legal guardian(s) away from the event. However, the signatures must be notarized.

- Minor waivers are executed by the parent(s)/legal guardian(s), NOT the minor. Do not have minors sign adult waiver forms.
- Minors are defined in almost all states as anyone under 18. Check with your state's authorities if you are uncertain.
- Remember, a parent/guardian must be present if the minor is participating in the event (see AMA Rulebook).

VI. AMA Annual Release and Waiver Program

AMA administers the Annual Release and Waiver Program to benefit both riders and organizers. The AMA Annual Release and Waiver is valid for one calendar year, from January 1 through December 31.

AMA reviews all applications for an Annual Release and Waiver to confirm accuracy and validity. Once approved, the applicant's Annual Release and Waiver is stored in both hardcopy and electronic formats by the AMA. The AMA issues the applicant an Annual Release and Waiver Verification Card.

Effective January 1st, proof that an AMA Annual Release and Waiver of Liability has been filed and validated by AMA shall be demonstrated by showing a current AMA Annual Release Verification Card AND any type of current AMA Membership Card.

A valid AMA Annual Release and Waiver meet all AMA Release, Waiver and Assumption of Risk requirements for any type of AMA Sanctioned event. AMA Organizers are authorized and encouraged to allow those AMA members who show proof of a valid AMA Annual Release and Waiver to bypass completion of any additional AMA waivers on-site.

The AMA Annual Release and Waiver forms for adults and minors are available for download at
http://www.americanmotorcyclist.com/ClubsAndPromoters/Resources.aspx
Remember, the forms must be printed in color.

Questions regarding AMA's Release and Waiver Guidelines may be directed to AMA Organizer Services 800-262-5646

*****USE ONLY ORIGINAL FORMS WITH TWO-COLOR PRINTING*****
(no black and white photocopies)

Regardless of Insurance Carrier Used, Only AMA Release and Waiver Forms are authorized for use at AMA Sanctioned Events